



## Object Donation Policy

Thank you for your interest in making a donation to Buffalo Soldiers National Museum (BSNM). Please do not bring any artifacts or objects to the museum without a scheduled appointment. BSNM collects items that address to two thematic areas:

- a) African American Military Experience from the 1700's to contemporary military conflicts.
- b) Weapons, uniforms, photographs, military documents and official government records from the 1700's to contemporary military conflicts.
- c) Files and papers related to an African American veteran's civic, business, religious, political, and social activities are of interest.

While there may be exceptions, the following types of material are usually not accepted by the BSNM as collections or parts of collections:

- Duplicates
- General readership books, periodicals, or other printed material not written by the donor

If you'd like to make a donation, please send an email to [archive@buffalosoldiermuseum.com](mailto:archive@buffalosoldiermuseum.com) and provide the following information:

- a) A brief description of each item you'd like to donate, including the year and use (if known)
- b) At least 2 photographs of each object no more than 10mb
- c) Name, email and daytime contact number

Upon receipt and review of your submission, if there is interest, the museum will be in touch to set up an appointment to bring in your donation and meet with a member of the Collections and Archives staff. Items of interest will be presented to the Collections Committee for approval and you will receive a response within 30 days. **Please note all potential donated artifacts must receive approval from the Collections Committee. Drop offs including those coming with referrals will not be accepted without prior approval and confirmation of an appointment.**

For more information please email [archive@buffalosoldiermuseum.com](mailto:archive@buffalosoldiermuseum.com)